



City of Las Vegas
Department of Parks, Recreation and Neighborhood Services

City League Liability Waiver Policy and Procedure

PURPOSE

The purpose of this policy is to establish guidelines for city of Las Vegas internal sports leagues regarding the City of Las Vegas Department of Parks, Recreation and Neighborhood Services' **Official Player Contract Regarding Waiver and Release of Liability, Indemnification and Photographic Authorization** (herein referred to as "Liability Waiver Form"). This policy encompasses all players, substitutes, coach(es)/manager(s) and any person who may be on the field ("Participant") listed on a roster for any and all city of Las Vegas internal leagues.

POLICY

Each Participant on a city of Las Vegas League must complete, including emergency contact information, and sign the Liability Waiver Form provided by their team representative. The Liability Waiver Form must be completed and signed by the Participant. The form may not be completed for them and must contain their original signature. By signing the Liability Waiver Form the Participant agrees to all terms and conditions stated on said Liability Waiver Form.

The Team Representative for each team that registers for a city of Las Vegas League must submit to the city Municipal Sports Unit a completed Liability Waiver Form with each team Participant listed by the first week of the league or by one (1) week prior to the team's first scheduled game date, whichever is earlier, in order to allow time for the city to verify the team's and the Participants' compliance with this policy. The Liability Waiver Form must include all players, substitutes, coach(es)/manager(s), and any person who may be on the field. Liability Waiver Forms may be dropped off at the Municipal Sports Office or mailed to the following address:

Municipal Sports Unit
Attn: CLV League
400 Stewart Avenue
Las Vegas, Nevada 89101
Telephone: (702) 229-1642
FAX: (702) 382-3045

Any Participant that does not complete and sign a Liability Waiver Form personally will be declared an illegal, non-contracted player/Participant. Any Participant who signed a Liability Waiver Form that cannot be verified will be declared an illegal, non-contracted player/Participant.

All submitted Liability Waiver Forms must be kept for three (3) years (or longer if there is legal action pending) by the Parks, Recreation and Neighborhood Services Department per the Department's Records Retention Policy.

A team may not begin league play until the Municipal Sports Unit has verified each Liability Waiver Form entry for each player, substitute, coach/manager or person that may be on the field. The city representative will



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look for completeness of and valid signatures on all documents. The Team Representative will receive written notice via email from the city when verification is complete.

If the Liability Waiver Form is found to be incomplete, incorrect, and/or any participant signatures are missing or cannot be verified, the city will notify the Team Representative with a written notification of the deficiency(ies) via email. The Team Representative will have three (3) calendar days from the date of notification to correct any deficiencies by submitting an updated Liability Waiver Form. Any person with an incomplete or incorrect entry, or is not on the verified Liability Waiver Form cannot participate in any league activities until the updated Liability Waiver Form is verified.

Any team found to be using a player or Participant who is not listed on a city of Las Vegas Liability Waiver Form and has not been verified will be found in violation of this policy. The Team Representative will receive written notice from the city via email when a documented violation is found. A violation will be considered documented if the city determines a team is using **any** ineligible Participant during the season/session. **The ineligible Participant does not need to be the same ineligible Participant found in successive violations during the season/session. Violations of this policy will be handled in accordance with the city's Loss of Privileges Policy and Agreement, Disciplinary (Three Strikes) Policy and Agreement, and/or Facility Use Policy and Agreement. The following actions will be taken on documented violations of this policy:**

- **First Violation/Strike:** A team found using an ineligible Participant for the first time during a season/session will forfeit the games and record a loss for those games in which the ineligible member participated during that season/session.
- **Second Violation/Strike:** A team found using an ineligible Participant for a second time during the same season/session will result in forfeiting the remaining games and recording a loss for each of the remaining games for that season/session.
- **Third Violation/Strike:** A team found using an ineligible Participant for a third time during the same season/session will result in a one (1) year suspension from the date of the third violation for that team and the team's coach(es)/manager(s).

Any violations and penalties may be appealed within three (3) calendar days from the date of the violation notice by following the city's Department of Parks, Recreation and Neighborhood Services Appeals Process Policy and Agreement.

TERMS OF USE

A city of Las Vegas Liability Waiver Form is valid only for the particular season/session in which the team is registered. A city of Las Vegas Liability Waiver Form does not carry over from season/session to season/session; this applies even if the team was registered for the previous season/session. Every player, substitute, coach/manager, and any person who may be on the field must sign a new city of Las Vegas Liability Waiver Form each and every time a team registers for a new season/session. City of Las Vegas Liability Waiver Forms are valid through regular league play and any play offs for that specific season/session.



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Each Team Representative is responsible for making sure that this policy is strictly enforced and adhered to by coaching staff and players at every game and practice. City of Las Vegas personnel will actively monitor the game, practice fields and facilities to ensure that the policy is being followed.

By signing below, the Team Representative agrees to indemnify and save harmless the city against any and all liability, loss, damages, costs or expenses which may be sought for any personal injury suffered by any Participant at a city facility as a direct result of any activity conducted by the Participant during the term of this Agreement.

I have read and fully understand the terms of this Agreement. I understand that the city may cancel, halt and/or refuse me or my team's use of the facility if all of the above requirements are not complied with by the specific dates. ***Violations of this policy will be handled in accordance with the city's Loss of Privileges Policy and Agreement, Disciplinary (Three Strikes) Policy and Agreement, and/or Facility Use Policy and Agreement.*** Any fees paid may be forfeited by the Participant if such cancelation occurs.

I _____, a Team Representative in the city of Las Vegas League,
(print name)
attest that any information given to the city in order to secure this registration is true and agree to abide by the terms of this agreement and all terms and conditions stated on the city of Las Vegas Liability Waiver Form.

Team Representative Signature

Date

Team Name

Liability Waiver Form Verified by: _____

City of Las Vegas Representative

Date